

**MINUTES OF THE
COUNCIL MEETING OF THE
MAYOR & COUNCIL
OF THE CITY OF RUPERT, IDAHO
AUGUST 27th, 2024**

Minutes of the regular meeting of the Mayor and the City Council of Rupert, Idaho on the twenty-seventh day of August, 2024 in the Council Chambers located inside City Hall at 624 F Street, Rupert, Idaho at the hour of 7:00 PM.

Present: Mayor Tammy Jones
Councilmembers Present: Thompson, Faux, Wardle, Heward
City Administrator Kelly Anthon
City Clerk Bayley Maughan
City Attorney Lance Stevenson

Visitors: Ginger Smith, Leslie Garner, Jeff McEwen, Joshua Martin, David Joyce
(Employees)
Brenda Sene, Dave Noel, Kallie Carney, Keith Goodsell, Chelsea Stevens
(Visitors)

Mayor Jones welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Brenda Sene gave invocation.

Mayor Jones called for any addenda to the agenda and there were none.

CONSENT AGENDA

Items: A. & B. Approval of the Bills, Payroll & Minutes

Councilman Heward made a motion to approve the bills, payroll and the minutes of the August 13th, 2024 regular council meeting. Councilman Wardle seconded and the motion carried.

NEW BUSINESS

Item: A. *PUBLIC HEARING* – Ordinance 24-503 – Annual Appropriation Ordinance for FY25

Mayor Jones opened the public hearing for the Annual Budget Ordinance at 7:03 PM.

There were no public comments.

Mayor Jones closed the hearing at 7:04 PM.

ORDINANCES – RESOLUTIONS

Item: A. *ACTION ITEM* Ordinance 24-503 – Annual Appropriation Ordinance for FY25

**THE CITY OF RUPERT, MINIDOKA COUNTY, IDAHO
ORDINANCE 24-503
ANNUAL APPROPRIATION ORDINANCE**

AN ORDINANCE OF THE CITY OF RUPERT, IDAHO ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025, APPROPRIATING THE SUM OF \$46,400,854.00 TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF RUPERT FOR SAID FISCAL YEAR, SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY, PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES, DIRECTING THE CITY CLERK TO FILE CERTIFIED COPIES OF THIS ORDINANCE WITH THE COUNTY COMMISSIONERS AND IDAHO SECRETARY OF STATE, AND PROVIDING AN EFFECTIVE DATE.

Councilman Thompson made a motion to suspend the rules and have one reading of Ordinance 24-503, by title only. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

City Attorney, Lance Stevenson, read Ordinance 24-503 aloud and by title only.

Councilman Thompson made a motion to adopt Ordinance 24-503. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

OLD BUSINESS

Item: A. ACTION ITEM Discussion & Possible Approval of the Well 7 Agreement with Mart Produce

This item was not yet ready for Council action.

Councilwoman Faux made a motion to table Item 8.A. Discussion & Possible Approval of the Well 7 Agreement with Mart Produce until the next regular council meeting. Councilman Thompson seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

NEW BUSINESS (Continued)

Item: B. ACTION ITEM Discussion & Possible Approval to Waive Park Fees for the Minico Hope Squad Event

The Minico Hope Squad had been in contact to say that they had changed their event and would no longer be needing to use the Rupert Square. There was no action taken.

Item: C. ACTION ITEM Update and Possible Approval to Move Forward with Next Bid Process for the Wastewater Treatment Facility Upgrade Project

Dave Noel gave a brief update on the Wastewater Plant Project. Noel outlined the next step in the project and explained that contracts needed to be in place by the end of the year, which meant the

bidding process for a contractor now needed to be executed. Bids would be due by October 28th with a pre-bid meeting on October 1st.

Councilman Thompson made a motion to move forward with the bid advertisement for contractor services for the Wastewater Treatment Plant Project as presented. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: D. ACTION ITEM Discussion & Possible Approval of the School Resource Officer Agreement

The Minidoka County School District had presented a contract for School Resource Officer services. There were no changes to the contract from previous years. There was general discussion regarding services provided and the need for an increase in the upcoming year.

Councilwoman Faux made a motion to approve the SRO Agreement with the Minidoka County School District for school year 2024-2025 as presented and authorize the Mayor to sign the same. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

Item: E. ACTION ITEM Discussion & Possible Approval of the Flex Shared Agency Proposal

Chief McEwen presented a contract with Motorola for records management software, which was in need of an upgrade. The County would be going to this software and the City finds it necessary to be on the same platform as the County for sharing of information. The change would also come with a potential cost savings to the City and the contract for services with the County, which includes software maintenance. There were no concerns from legal counsel.

Councilman Heward made a motion to approve the Flex Shared Agency Proposal with Motorola for records management software. Councilman Thompson seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

PUBLIC COMMENT

Kallie Carney – Presented information on her Parade of Homes event that would take place in the Square.

EXECUTIVE SESSION

Councilman Heward made a motion to move to Executive Session, pursuant to Idaho Code 74-206, to have discussions under subsections (1)(a) and (1)(f). Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilman Thompson, Councilwoman Faux, Councilman Heward, Councilman Wardle

Nays: None

The motion carried.

EXECUTIVE SESSION BEGAN: 7:51 PM.

Discussions under subsections (1)(a) and (1)(f).

OPEN SESSION RESUMED: 8:12 PM

There was general discussion regarding current economic development projects.

With no further business before the Mayor and Council, Mayor Jones adjourned the meeting at 8:14 PM.