

**MINUTES OF THE
COUNCIL MEETING OF THE
MAYOR & COUNCIL
OF THE CITY OF RUPERT, IDAHO
SEPTEMBER 10th, 2024**

Minutes of the regular meeting of the Mayor and the City Council of Rupert, Idaho on the tenth day of September, 2024 in the Council Chambers located inside City Hall at 624 F Street, Rupert, Idaho at the hour of 7:00 PM.

Present: Mayor Tammy Jones
Councilmembers Present: Faux, Wardle, Heward
Councilmembers Absent: Thompson
City Administrator Kelly Anthon
City Clerk Bayley Maughan
City Attorney Lance Stevenson

Visitors: Leslie Garner, Jeff McEwen, Vincent Sandstoe, Matthew Etherington
(Employees)
Carol Christensen, Keith Goodsell, Janet King, Paul Henscheid, Teresa &
James Corr, Sydney Grey, Alan Clawson, Bob Nevarez (Visitors)

Mayor Jones welcomed everyone and called the meeting to order at 7:00 PM. Everyone stood for the Pledge.

Deacon Paul Henscheid gave invocation.

Mayor Jones called for any addenda to the agenda and there were none.

CONSENT AGENDA

Items: A. & B. Approval of the Bills, Payroll & Minutes

Councilman Heward made a motion to approve the bills, payroll and the minutes of the August 27th, 2024 regular council meeting. Councilman Wardle seconded and the motion carried.

OLD BUSINESS

Item: A. Discussion & Possible Approval of the Well 7 Agreement with Mart Produce

This item was still not ready for council action.

Councilwoman Faux made a motion to table Item 8.A. Discussion & Possible Approval of the Well 7 Agreement with Mart Produce until the next regular council meeting. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

NEW BUSINESS

Item: A. Discussion & Possible Approval of the Alcohol Beverage Permit for Kallie Carney

Kallie Carney had attended a previous meeting and gave details on her tour of homes event. There would be an hour period where the participants would be in the Square for a social hour before taking the tours. They were requesting to be able to serve alcohol at the event. Those participating would be wearing lanyards and the public would not have access to the alcohol. There were no concerns.

Councilwoman Faux made a motion to approve the alcohol beverage permit application for Kallie Carney. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

Item: B. Discussion & Possible Approval of the 2024 LIHEAP Vendor Agreement

City Clerk, Bayley Maughan, presented the LIHEAP vendor agreement for the current year. The agreement kept the City compliant with the state regulations tied to the energy assistance funds that are used to help utility customers. There were no changes from previous years and no concerns from legal counsel.

Councilman Heward made a motion to approve the LIHEAP vendor agreement as presented and allow the City Clerk to sign the same. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

Item: C. Discussion & Possible Approval of the Aclara Software Server Migration Implementation Statement of Work

IT Director, Vincent Sandstoe, explained that the City needed to upgrade the Aclara Software and move everything to a different server, as the Microsoft versions being used on the current server were no longer supported. The migration was not avoidable and the majority of the cost would be covered by the current service agreement. There were no concerns from legal counsel.

Councilman Heward made a motion to approve the Aclara Software Server Migration Implementation Statement of Work as presented. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

Item: D. Discussion & Possible Approval of the Communications Agreement with Minidoka County

Chief McEwen presented the agreement for dispatch services with Minidoka County for the upcoming fiscal year. There were no concerns.

Councilman Heward made a motion to approve the Communications Agreement with Minidoka County as presented. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

Item: E. Discussion & Possible Approval of the Revised Scope of Work & Fee Schedule with Cole Architects for the Pool Cover Project

City Administrator, Kelly Anthon, explained that as the pool cover project progressed, the Architects had prepared a new scope of work and revised fees to better accommodate what still needed to be done. There were no concerns.

Councilwoman Faux made a motion to approve the revised scope of work and fee schedule with Cole Architects as presented. Councilman Heward seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

Item: F. Discussion & Possible Approval to Declare City Property Surplus

Anthon expressed that there was a vehicle that had been donated to Animal Control, that is not currently in use and has quite a bit of work still left to be done to it, so they were looking to surplus and sell. The City was also in possession of a piece of property that was an old gravel pit that had been completely mined out and was no longer of any use or value and needed to be disposed of.

Councilman Heward made a motion to declare the 2003 Honda Pilot surplus to be disposed of at highest market value and to begin the real estate disposal process for the gravel pit property that was also to be declared surplus. Councilman Wardle seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

Item: G. Update & Possible Action Regarding the A Street Pasture Lease

Anthon explained that the City had a vacant property on A Street and that it has been leasing the property to two individuals for keeping livestock on. Anthon stated that in January it might be time to revisit the lease and advertise to allow for other interested individuals to make proposals.

Councilman Heward made a motion to complete a Request for Proposals for the A Street property in January of 2025. Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

PUBLIC COMMENT

Alan Clawson, Teresa & James Corr, Cindy Grey, Bob Nevarez, Carol Anderson – All expressed concerns over the Johnson Park property being sold and possibly being prepared for development. There were also joint concerns regarding sewer, road drainage and traffic in that specific neighborhood.

EXECUTIVE SESSION

Councilman Heward made a motion to move to Executive Session pursuant to Idaho Code 74-206 to have discussions under subsections (1)(a), (1)(b), (1)(d), (1)(f). Councilwoman Faux seconded and the roll call was as follows:

Ayes: Councilwoman Faux, Councilman Heward, Councilman Wardle.

Nays: None

Councilman Thompson was absent and not voting.

Executive Session Began 8:50 PM

Discussions under subsections (1)(a), (1)(b), (1)(d), (1)(f).

Open Session Resumed: 8:50 PM

COUNCIL DISCUSSION

There was general discussion regarding the status of the pool cover project and current economic development projects.

With no further business before the Mayor and Council, Mayor Jones adjourned the meeting at 9:17 PM.